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GOVERNOR

State of Louisiana
DIVISION OF ADMINISTRATION
OFFICE OF STATE PURCHASING

JERRY LUKE LEBLANC
COMMISSIONER OF ADMINISTRATION

September 29, 2005

ADDENDUM NO. 2

Your reference is invited to File # M 50882 KP, Solicitation #2202328, for RFP for New Hire and In-Hospital Paternity Reporting Programs for Department of Social Services, Office of Family Support, Support Enforcement Services.

This RFP was originally scheduled to open September 22, 2005. Addendum No. 1 was issued September 6, 2005, postponing the proposal opening until further notice, due to circumstances arising from Hurricane Katrina. At that time, the deadline for receiving written inquiries had passed; however, answers had not yet been issued.

NEW PROPOSAL OPENING DATE: OCTOBER 18, 2005, 10:00 A.M. CDT

ATTACHED ARE RESPONSES TO WRITTEN INQUIRIES RECEIVED.

Questions relative to this addendum shall be submitted in writing by no later than Tuesday, October 4, 2005. If necessary, another addendum will be issued to address the final questions received. No further questions will be entertained.

Inquiries may be delivered by mail, express courier, e-mail, hand, or fax to

Office of State Purchasing
Attention: Llewellyn DeFoe
P.O. Box 94095
Baton Rouge, LA 70804

Office of State Purchasing
Attention: Llewellyn DeFoe
1201 N. 3rd St., Ste. 2-160
Baton Rouge, LA 70802

E-Mail: Llewellyn.DeFoe@LA.GOV
Phone: (225) 342-8020
Fax: (225) 342-8688

This addendum is hereby officially made a part of the referenced request for proposal.

ACKNOWLEDGEMENT: If you have already submitted your proposal and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail to: Office of State Purchasing, P.O. Box 94095, Baton Rouge, LA 70804; by hand delivery or courier to Office of State Purchasing, 1201 N. 3rd Street, Suite 2-160, Baton Rouge, LA 70802; or

by fax to (225) 342-8688. The State reserves the right to request a complete Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the proposer from complying with the terms of its proposal.

Addendum Acknowledged/No Changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown.

Revisions shall be delivered prior to bid opening by mail to: Office of State Purchasing, P.O. Box 94095, Baton Rouge, LA 70804; by hand delivery or courier to Office of State Purchasing, 1201 N. 3rd Street, Suite 2-160, Baton Rouge, LA 70802; or by fax to (225) 342-8688. Electronic transmission other than by fax is not being accepted at this time.

Revisions received after bid opening shall not be considered, and you shall be held to your original bid.

Revision:

For: _____ By: _____

Denise Lea
Director of State Purchasing

By: Llewellyn DeFoe
State Purchasing Officer
Phone: (225) 342-8020

Questions & Answers
Solicitation #2202328

Question #1

What formats are acceptable for employers to send the data on new hires?

Only files formatted in a fixed length ASCII file are acceptable for diskette, FTP (File Transfer Protocol), or compact disk.

Question #2

What format are the 16,800 forms stored in?

The in-hospital acknowledgments of paternity are all hard copy forms which are stored in file cabinets and entered in (LASES) our data base.

Question #3

Where do DSS/IS, DSS/SES, DHH Vital Records, and Department of Labor personnel meetings take place?

Meetings will be held at locations determined by the referenced participants. They can occur at the Department of Labor on Fuqua St in Baton Rouge, DHH – Vital Statistics in New Orleans (meetings in New Orleans would probably have to be adjusted), or SES State Office at 530 Lakeland, Baton Rouge LA 70821.

Question #4

What is the average number of brochures, flyers, and information packets to employers and birthing hospitals mailed/printed per year?

We are expecting the contractor to communicate and outreach with all employers and birthing hospitals in Louisiana. Most employers now currently request information via email and they are sent a scanned copy of our brochure and/or media guide. One thousand New Hire brochures were printed in 2004.

Question #5

How large is the staff that previously worked on this project?

We currently have five permanent employees and three temporary employees who work and are involved with both of these programs. These employees are currently only performing data entry.

Question #6

RFP Attachment II - Cost Summary, page 35. Will the successful vendor be paid on a price per transaction cost based on the Vendor's Unit Rate bids for categories A - D? Or, will the successful vendor be paid on a fixed price basis based on the Vendor's Total Price bids for categories A - D?

All items listed in the Cost Summary Category A and B will be paid on a fixed price per transaction. Category C and D will be paid on a fixed price per month.

Question #7

RFP General - Although the RFP provides estimated quantities for each price point category, would the State please provide daily average totals for each category. Are there any peak periods throughout the year for each category?

There were approximately 2233 new hire reports per day from January 05 through June 05. There were approximately 54 in-hospital paternity acknowledgments received per day from January 05 through June 05. Category C and D are a flat predetermined rate per month.

Question #8

RFP General. How many employers are there in Louisiana?

As of the year 2000, there were approximately 118,277 employers subject to the Louisiana Employment Security law.

a. Please provide the number of Louisiana employers currently reporting New Hire information.

Based on a report provided by the National Directory of New Hires, there were 67,230 employers which reported quarterly wages for the fourth quarter of 2004. This number included multi state employers.

b. Please provide the number of multi-state employers currently reporting New Hire information.

According to a September 2005 report provided by the National Directory of New Hires, there were approximately 301 multi state employers registered as reporting to Louisiana.

c. Please provide the number of reports received for each receipt format.

The daily average reports received from disks were 614 for January 05 through June 05. The daily average reports received via the Internet were 300 for January 05 through June 05 with an additional 490 received through FTP. Daily average reports entered via data entry fax/mail were 828 for January 05 through June 05.

Question #9

RFP General. Please provide the number of hospitals the vendor will be responsible for providing in-hospital paternity outreach and technical support?

According to DHH's latest figures, there are approximately 69 birthing hospitals in Louisiana.

Question #10

RFP General. Will the State provide LASES training for each vendor employee or will the training be provided to vendor's trainers only?

LASES training can be provided either way, however the degree of LASES training needed should be minimal.

Question #11

Attachment I Scope of Work B, page 30. Will the State provide a sample of the pamphlets, mail outs, brochures, flyers, letters, etc. currently in use for the New Hire Reporting Program?

Yes.

Question #12

Attachment I Scope of Work B, page 31. Will the State provide a sample of the pamphlets, mail outs, brochures, flyers, letters., etc. currently in use for the In-hospital Paternity Program?

Yes

Question #13

RFP Attachment I Scope of Services B, page 29. Please provide the number of screens that must be navigated to update the New Hire Reporting data elements provided in this section.

Within LASES all data elements are input on one screen, the New Hire Data Entry (NHDE) screen.

Question #14

RFP Attachment I Scope of Services B, page 31. Please provide the number of screens that must be navigated to update the In-hospital Paternity data elements provided in this section._

Data is entered within our data base (LASES) on the Parental Affidavit Paternity Acknowledgment (PAPA) screen.

Question #15

RFP General. Please provide the number of staff currently providing data entry for In-hospital Paternity and New Hire Reporting.

See question 5.

Question #16

RFP Attachment I Scope of Work B In-Hospital Paternity Reporting, pg 32. Are images of acknowledgments currently being provided to SES staff? If so, please provide solution details.

Not currently, hard copy only.

Question #17

RFP Attachment I Scope of Work C Deliverables. Does the Department have a preferred report format?

The State would accept EXCEL or any format which would be proposed by the contractor and approved by the state.

Question #18

What is the estimated award date of this contract?

To be determined

Question #19

What is the estimated contract initiation?

To be determined.

Question #20

What is the estimate operation start date?

To be determined.

Question #21

The RFP mandates that contractors provide a point-by-point response to subsections B (Tasks and Services) and C (Deliverables) of Attachment I – Scope of Work. Does the State want offerors to also provide point-by-point responses to subsection D (Functional Requirements) and E (Confidentiality)?

Yes, for section D, provide point-by-point and a blanket statement for section E (Confidentiality).

Please clarify where in our bid response offerors should address these requirements.

The contractor should address the requirements as they are listed where deemed appropriate by the proposer.

Question #22

General. Please provide the average electronic percentage or the actual number of electronic new hire records for the past year.

The average daily records through disk were 495 for the year 2004. The average daily records through Internet were 248 for the year 2004 and 381 through FTP.

Question #23

General. Please provide the average number of new hire reports by type of new hire records for the past year.

See the above plus mail/fax was 1965 daily for the year 2004.

Question #24

General. Please provide the number of multi-state employers reporting to the State of Louisiana.

See question 8 part B.

Question #25

General. Please provide the preferred method for daily file transmission and preferred time of day for transmission of data files.

File Transfer Protocol (FTP), any time after 5:00 pm.

Question #26

General. Please clarify if the existing P.O. Box for receipt of new hire reports will be made available to the Contractor for the purposes of continuing to allow employers to report new hires to that same P.O. Box?

The Contractor would probably be allowed use of the same post office box.

Question #27

General. Please clarify if the existing web page, [http://www.dss.state.la.us/departments/dss/New Hire Registry.html](http://www.dss.state.la.us/departments/dss/New_Hire_Registry.html) will continue to be maintained and supported by the State.

Yes.

Question #28

General. How many employers report online through the web site?

The average daily records that were reported online were 248 for the year 2004.

Question #29

General. Will the Contractor have to maintain or support the existing File Transfer Protocol that is currently available to Louisiana employers?

Yes.

How many employers report via FTP file submission?

To be determined.

Question #30

General. Please clarify the contractor will be provided with the existing toll free voice and fax lines in order to provide continuity for Louisiana's employers?

The State is not allowed to transfer its local phone numbers.

Will ownership be transferred to the Contractor?

The State may be able to transfer toll free (800) numbers.

Question #31

General. Please provide a copy of New Hire Media Guide that is available to employers.

We will provide copies to proposers as requested. Contact Paula Dungan at (225) 342-8826.

Question #32

Section 1.40, Record Retention, Page 22. Please clarify the different variances in time for record retention and clarify whether the different time frames affect general contract files or actual new hire reports as stated:

- Page 22: "The Contractor shall maintain all records in relation to this contract for a period of at least five (5) years."

This is program contractual and contract support documentation not the actual new hire reports which are received daily from employers.

- Page 30: "The Contractor shall destroy the New Hire information received from employers at periodic intervals as defined by State policy and Federal regulations."

This is actual new hire reporting data received from employers via mail, faxes, diskettes and cd's. Currently, hard copy new hire reports are entered daily and then shredded / destroyed after 5 business days.

- Page 30: "The Contractor shall keep a record of New Hire reports for a minimum of three years unless the files are part of litigation or investigation."

These are new hire production statistical reports not actual employer new hire reports.

Question #33

Attachment I, Scope of Work, Tasks and Services, New Hire Program, Page 29. The RFP states: "Contractor shall complete the data entry of the required data elements from all sources of data within two (2) working days of the receipt of same." Please clarify if the data are to be sent to the State on the 3rd day following two (2) working days.

The contractor should be able to enter the data received and transmit to the state daily.

Question #34

Attachment I, Scope of Work, Tasks and Services, New Hire Program, Page 30. The RFP states: "The Contractor shall identify new employers and provide outreach to new employers within 90 days of identification." Please clarify whether a State agency that tracks new employers can provide the Contractor with a file of new employer information.

The State will work with the Contractor in conjunction with the Louisiana Secretary of State's office and the Louisiana Department of Labor to formulate a list.

Question #35

Attachment I, Scope of Work, Tasks and Services, New Hire Program, Page 30. "The Contractor shall provide outreach to employers at least annually to improve their methods of reporting data and when possible, to train employers to submit data electronically." Please clarify if this outreach is all-employer inclusive.

Yes, all-employer inclusive.

Question #36

General. Please provide the unwed birth number for calendar year 2002, 2003, and 2004.

These statistics are currently available for the years 1999, 2000, and 2001. (29,996 for year 1999, 30,922 for year 2000, and 30186 for year 2001)

Also, please also provide the number of in-hospital acknowledgments for calendar year 2002, 2003, and 2004. Number of in-hospital acknowledgments:

(# for 2002 is only from September through December) 4651, 17569 completed for the year 2003,

16829 completed for the year 2004.

Question #37

General. Please provide a copy of the paternity acknowledgment form.

*This form can be accessed at www.oph.dhh.louisiana.gov/recordsstatistics/vitalrecords/
Once there, click on Acknowledgement of Paternity Affidavit Forms.*

Question #38

General. Do Louisiana hospitals use an electronic birth certificate system (EBC)?

Vital Records uses the VitalChek network for certificate requests.

If so, is the voluntary acknowledgment part of the EBC?

Acknowledgments are sent via hard copy from the hospitals to Vital Records and to the In-hospital paternity acknowledgment reporting program.

Question #39

General. Does the Department of Social Services Office of Family Support, Support Enforcement Services receive electronic birth information from the Office of Vital Statistics?

No.

Question #40

General. Please provide the number of post birth voluntary establishments and also clarify whether those documents will also be data entered and imaged for document retrieval.

The exact number is unknown but is significantly less than in-hospital acknowledgments. In-hospital acknowledgments are currently data entered and all acknowledgments will need to be imaged.

Question #41

General. Does Vital Records currently provide manual Paternity acknowledgment forms to hospitals?

Yes.

Are forms provided to additional agencies in addition to hospitals to provide parents a diverse array of places for completion?

Forms are provided by Vital Records to birthing hospitals and are available at Vital Records offices.

Would providing forms to hospitals and/or additional agencies be a responsibility that the successful vendor would take on?

No, Vital Records would continue to have this responsibility.

Question #42

General. RFP states the successful Vendor will enter in-hospital Paternity forms within 2 days of receipt. Will the successful vendor receive and store original acknowledgments?

No, carbon copies of original documents.

Will the vendor receive the forms from hospitals in hard copy or electronically?

Hard copy.

Also, shall the successful vendor prepare to review documents for accuracy and completeness or will the QA process be completed by Vital Records and vendor receive approved documents for processing?

Vendor will have to review document for accuracy and completeness.

Question #43

General. Does the State currently provide any incentives to hospitals for completed paternity acknowledgment forms? If so, would the contractor take on fiscal agent of handling pass through payments to hospitals?

No.

Question #44

General. Does Support Enforcement Services or Vital Records currently complete training to hospitals? If so, how often, and in what context?

Yes. As requested from hospitals by Support Enforcement Regional Administrators.

Are they done at each individual hospital, within regions or statewide?

Individual hospitals.

***Would the State be interested in the successful vendor providing Statewide regional conferences to bring partners together annually for all day trainings and celebration for successes? . This type of event has been successful in other statewide paternity programs.

Yes, in conjunction and/or upon approval of the Department of Health and Hospitals.

Question #45

General. Does the State have a parent education video about voluntary paternity establishment and the benefits that are currently utilized by hospitals to fulfill the federal requirement of orally informing parents? If not, would the State like one developed?

Yes, the Contactor can develop one within its own budget in conjunction with and/or upon approval of the Department of Health and Hospitals.

Question #46

General. Is there currently a hotline/phone line that hospital staff, parents or other interested parties can contact to ask questions about paternity?

We are unaware if the Department of Health and Hospitals has such a number.

If so, would the State transition that to the successful vendor?

Not if the number is a local state phone number.

Please provide expected volume of calls, duration, etc.

Undetermined.

If not, would the State like the vendor to include a hotline as part of its services?

Yes, but this would have to be included in the Contractors budget limited to the existing pay structure within the RFP.

Question #47

Attachment I, Scope of Work, Tasks and Services, In-Hospital Paternity Reporting Program, Page 30. The first bullet states that “the Contractor will enter into LASES all data provided by birthing hospitals within two (2) days of receipt of this information.” Please describe the method by which the successful contractor would enter the data into LASES.

Direct entry into LASES or by file transfer via a secure FTP.

Question #48

Attachment I, Scope of Work, Tasks and Services, In-Hospital Paternity Reporting Program, Page 31. The RFP states that “The contractor shall provide technical assistance to birthing hospitals on the methodology and data elements for reporting and on improvement of the quality and accuracy of data submitted.” Please clarify the following: How many birthing hospitals are there in Louisiana?

See question 9.

Also, as referenced previously, will the successful vendor complete quality assurance or will vendor receive approved documents and a report notifying the successful vendor on hospitals with quality and accuracy issues?

The vendor will complete quality assurance and will be provided available information received concerning hospitals with quality and accuracy issues.

Question #49

Attachment I, Scope of Work, Tasks and Services, In-Hospital Paternity Reporting Program, Page 31. The fourth bullet references receiving State approval on all pamphlets, mail outs, brochures, flyers, letters, or any type of communication to birthing hospitals, What materials are currently used to inform unwed parents about paternity?

Pamphlets.

Shall the successful vendor budget to develop and produce outreach materials such as brochures, videos, and educational items?

Yes the vendor should budget to create these materials.

If yes, are there partners in addition to hospitals that currently receive materials for dispensing to parents?

The vendor should provide broad outreach to clinics, doctors offices, health units etc... upon approval of DHH.

Please provide examples of the materials that are currently used.

We will provide samples of available materials upon request. Contact Paula Dungan at (225) 342-8826.

Question #50

Attachment I, Scope of Work, Tasks and Services, In-Hospital Paternity Reporting Program, Page 31. The RFP states that "the contractor shall review LASES case matches daily and forward matched copies of the paternity acknowledgments to field offices." Would the State consider the option of a web retrieval website from which all acknowledgments would be accessible to designated Support Enforcement Services employees to retrieve and print the document from their desk top? Additionally, when a match is identified an email could be sent to the field office notifying them to pull the image from the web retrieval website. This method would provide a secure transmission of information and protect the confidentiality of the data as opposed to sending an electronic copy via email or through postal service. Would this be an acceptable option?

Yes, this could possibly be acceptable. The vendor would have to budget for this within the existing pay structure.

Question #51

Attachment I, Scope of Work, Tasks and Services, In-Hospital Paternity Reporting Program, Page 31. The RFP states that "in addition to housing the 16,800 forms that must be input in LASES, the Contractor shall house the 48 file drawers of acknowledgements (approximately 60,000 forms) which have already been entered into the LASES system. As requested, the Contractor shall provide copies to the field offices. Would the successful vendor be able to receive a delimited text export file from the LASES system that includes the data elements identified on Page 31? The export data would be utilized to populate a secure database and link data with acknowledgment forms that would be imaged for later retrieval. Each would be provided a unique PEP ID that would allow Support Enforcement Services employees to search the web site by identified fields. Field offices requiring copies of previously entered documents will be able to retrieve and print documents via the potential Web retrieval option discussed in Question 50 above.

Yes, this could possibly be a viable option. The vendor would have to budget for this within the existing pay structure.

Question #52

Attachment I, Scope of Work, Tasks and Services, In-Hospital Paternity Reporting Program, Page 32. The RFP states that "the State may request that the contractor enter non-hospital Acknowledgments of paternity and paternity order information held in district offices on inactive cases. Please specify the volume that the successful contractor may expect to process on a monthly basis?

Exact amount unavailable at this time. However, initial numbers would more than likely be substantially greater than subsequent monthly amounts.

Question #53

Attachment I, Scope of Work, Tasks and Services, In-Hospital Paternity Reporting Program, Page 32.
In terms of accommodating legislative changes, does the State anticipate any legislative changes in relation to paternity establishment?

Federal and State laws could change in the future but we cannot anticipate any changes.

Question #54

Please provide statistics on the following: A breakdown of how many New Hire reports are paper and how many are electronic, per month.

18,489 paper, 24,744 electronic.

A breakdown of the type and number of paper New Hires submitted per month(state form, W-4, report, etc).

Mail/Fax – 18490

A breakdown of the type and number of electronic New Hires submitted per month.

Disk – 2559, FTP – 8384, Internet – 5468.

How many fax pages are received per month?

Mail/Fax – 18490.

How many Customer Service and Technical phone calls are received per month?

Approximately 2 to 5 customer service/tech calls per month (minimal)

Question #55

What are the current methods of reporting electronically for New Hire Reporting?

Through the Internet – via online access or through FTP (File Transfer Protocol) diskettes are received through mail then transferred to the data base.

Question #56

Are there any current methods to electronically report In-Hospital forms? If so, what are they?

No, not currently.

Question #57

Are the paper forms all the same for In-Hospital reporting? If not, what is the breakdown on the types and how many of each per month?

Yes.

Question #58

If the website address needs to be changed for the new vendor, is the State willing to put a pointer to the new website pages used for New Hire and/or In-Hospital Reporting?

Yes.

Question #59

Will the incoming vendor be able to take over the toll-free numbers for customer service and fax?

Local phone numbers will have to be new. Toll free numbers could possibly be transferred.

Question #60

How many hospitals, and or birthing centers are in the state of Louisiana?

See question 9.

Question #61

What type of outreach is currently being done with the hospitals and birthing centers in relation to the In-Hospital Paternity acknowledgement forms?

SES Regional Administrators provide training & assistance upon request.

Question #62

How often does the State want the New Hire data to be transmitted?

Daily.

What is the preferred method to submit data to the State?

See question 47.

Question #63

How often does the State want the In-Hospital data to be transmitted?

Daily.

What is the preferred method to submit the data to the State?

See question 47.

Question #64

Will the State be willing to supply the Quarterly Wage file and/or EPP Report to the contractor to use for compliance purposes?

No, at this point we do not see a need.

How soon after each quarter will that file be supplied?

N/A

Question #65

Will the State supply a file for each submitted New Hire file to the State that may contain any records that are in error for correction of programming and/or correction and resubmission? Also, can the State supply the contractor with the Federal error file that is returned when the New Hire data is submitted to the Federal Directory of New Hires?

Yes. The state should be able to supply this information.

Question #66

How many state staff have currently been operating the New Hire Program – breakdown on number of managers, technical staff, customer service and data entry staff? How many state staff have been working with the In-Hospital Paternity Acknowledgement Program – breakdown by title and function?

Five permanent employees and three temps; 1 office supervisor, 1 data entry staff supervisor, 3 data entry permanent employees, and 3 temporary data entry employees. The employees are only performing data entry.

Question #67

Page 22 of the RFP – 1.40 Record Retention – Does the contractor need to retain all New Hire and In-Hospital Reports for five years from the date of receipt or is it five years after the contract is over?

From date of receipt. The Contractor should retain contractual information and supporting contractual information for five years not actual employer new/rehire reports.

Question #68

Page 31 of the RFP – Will the contractor receive an identifier in the match group between LASES and acknowledgement forms to indicate the field office that the Paternity form should be sent to?

We should be able to supply this information.

Question #69

Page 32 of the RFP – If the contractor must image acknowledgements and would be able to produce an exact copy of the original from the scanned image, do we need to keep originals which would add several more file cabinets by the end of the contract period?

We receive copies of originals. The Contractor will need to keep copies after scanned images are sent to SES field offices.

Does the imaging include the current 48 drawers of acknowledgements or are these already imaged?

All acknowledgments will need to be imaged.

Question #70

Page 24 – 2.1, bullet #3 – Providing log-on access to LASES and other department applications deemed necessary to carry out the terms and conditions of the contract. Question: What type of access – IP? Will we have to be on the “intranet”?

Yes intranet. We currently give access to contractors via WEB VPN.

Question #71

Page 25 – 2.5, last sentence – The Contractor may work from its own offices via a remote connection to the State’s data systems. Question: How will the contractor connect to the State’s system?

See question 70.

Question #72

Page 29 – B. Tasks and Services/New Hire Reporting Program – 2nd bullet – minimum required data elements – Question: Are all of these fields required (mandatory) fields, like address line 3, employee occupation and name suffix. Are all of these required or are some optional?

No, the fields specifically listed in the question are all optional.

Question #73

Page 30 – sixth bullet – The contractor shall accommodate changes required by legislation at no cost to the state. Question: This language seems rather vague. Could you provide examples of what this may entail? The concern would be whether these changes would be minimal costs or substantial costs to the vendor.

There could possibly be new future legislative requirements to gather additional employer/employee information.

Question #74

Page 31 – second bullet – The minimum data elements to enter into LASES are: Question: Are all of these fields required or are any optional?

The only required data elements are the child's first and last name, the date of birth, the Mother/Father first and last name, and the date of Affidavit.

Question #75

Page 31 – fifth bullet – Question: What type of electronic transfer is acceptable to all offices? Secure email via the intranet or a secure web page to download the image. How many of these cases are currently being forwarded to other offices?

This number varies considerably day to day. Each SES District office's staff request the in-hospital acknowledgments via email. Each email may include a request for just one acknowledgment or several.

Question #76

Page 32 – first bullet – Question: Is this currently being done? No. How will SES staff and DA staff access this database?

The State would link to the Contractor's data base, specifics would have to be resolved.

Regarding the "state may request that the Contractor enter non-hospital Acknowledgments of Paternity and paternity order information held in DA offices on inactive cases. – Question: Are these cases counted in the yearly estimated totals and/or the 16,800 backlog cases?

No.

Question #77

How many employers are there in the State of Louisiana

See question # 8.

Question #78

Are hospitals currently required to report the birthing information, or is this optional?

Yes, this is required by law. Better outreach and communication will be needed to regularly obtain this information.

Question #79

What is the current employer compliance rate for the New Hire Program?

Based on current reporting volume, we would estimate that current compliance is considerably high.

Question #80

What is the percentage of electronic submissions for New Hire and Paternity Acknowledgements? (1.1 Background)

Paternity is zero %. New hire is approximately 57% when including disks or approximately 32% excluding disks.

Question #81

How many employers submit data via the web?

Approximately 32% of reporting employers report via the web.

Question #82

How many birthing hospitals are there in Louisiana?

See question 9.

Question #83

How many employers are there in Louisiana?

See question # 8.

Question #84

Does the 518,000 annual New Hire records include web/electronic submissions? (1.1 Background)

Yes.

Question #85

What is the current non-compliance rate for employers remitting New Hire records? (Attachment I.B. Tasks & Services (Bullet 7)

See question 79.

Question #86

Does the State of Louisiana intend for the vendor to develop and manage a website, or will the vendor assume the State's website? (Attachment I.C. Deliverables)

The State will maintain the website, however the Contractor will be required to work with the State to enhance the website.